

Agenda Schools Forum

**Monday 19 June 2023 at 2.30 pm
in the Council Chamber - Sandwell Council House, Oldbury**

1 Apologies for Absence 11 - 12

To receive any apologies for absence.

2 Declarations of Interest 13 - 14

Members to declare any interests in matters to be discussed at the meeting.

**3 To note Claire Hadley as the new 16 to 19
Provider representative**

To note Claire Hadley as the new 16 to 19 Provider representative who has replaced Jane Bailey following her resignation from Forum.

4 Minutes 15 - 28

To confirm the minutes of the meeting held on 20 March 2023 as a correct record.

**5 School Balances 2022/23 and Budget Plans
2023/24 29 - 34**

To note the balances held by schools at the end of 2022/23 and the RAG ratings of the projected balances for 2023/24.



6 **Special Educational Needs High Needs Block
Provisional Outturn Report 2022-2023** 35 - 40

To note the contents of the report in relation to the 2022/23 High Needs Block Grant Provisional Outturn Report for 1 April 2022 to 31 March 2023.

7 **Dedicated Schools Grant Outturn 2022/23** 41 - 44

To note the Dedicated Schools Grant Outturn 2022/23.

8 **Constitution Review** 45 - 66

To consider the updates to the Schools Forum Constitution and review the proposed membership structure.

9 **Future Meeting Dates**

- 2 October 2023
- 6 November 2023
- 11 December 2023
- 15 January 2024
- 18 March 2024
- 17 June 2024

10 **AOB**

Consideration for the future Chair and Vice Chair of Schools Forum for the academic year 2023/24 and 2024/25.

The election process of new Schools Forum Members.

Shokat Lal

Chief Executive

Sandwell Council House

Freeth Street

Oldbury

West Midlands

Distribution

N Toplass (Chair)

J Barry, M Arnull, S Baker, D Barton, E Benbow, K Berdesha, L Bray,
D Broadbent, C Hadley, C Handy, D Irish, W Lawrence, S Mistry, D Steen,
J Topham and Union

Contact: democratic_services@sandwell.gov.uk

Schools Forum Distribution to Members:

Body / Number of positions on Forum	Nominated Member	Nominated Substitute
Head Teachers Advisory Forum – Maintained Primary Schools (5)	Ms S Baker Mr J Barry Ms W Lawrence Vacancy Mrs S Mistry	L Paino A Connop S Penny Nomination awaited K Duff
School Governors – Maintained Primary Schools (3)	Mrs D Steen Mrs E Benbow Vacancy	Nomination awaited Nomination awaited Nomination awaited
Head Teachers Advisory Forum – Maintained Secondary Schools (1)	Christina Handy-Rivett	M Smith
School Governors – Maintained Secondary Schools (2)	Mrs D Broadbent Vacancy	Nomination awaited Nomination awaited
Academies (4)	Ms L Bray Mr D Irish Mr M Arnull Mr J Topham	Nomination awaited Nomination awaited Nomination awaited Nomination awaited
Head Teachers Advisory Forum – Special School (1)	Mr N Toplass (Chair)	Nomination awaited
Trade Union (1)	Mr. D Barton	Phil Jones
Early Years Partnership (1)	Vacancy	Nomination awaited
14-19 Provider (1)	Ms C Hadley	M Salter
Pupil Referral Unit (1)	Ms K Berdesha	Ms K Hazelwood

Schools Forum: Voting Blocks (Who can vote and on what?)

Secondary Maintained Block	Voting
	Can vote on all business except primary school de-delegation.
Headteachers	
J Christina Handy-Rivett	
Governors	
Mrs D Broadbent	
Vacant	

Primary Maintained Block	Voting
	Can vote on all business except secondary school de-delegation.
Headteachers	
Sally Baker	
Jamie Barry	
Vacancy	
Wendy Lawrence	
Seema Mistry	
Governors	
Ms L Howard	
Mrs E Benbow	
Vacancy	

Special Block	Voting
Neil Toplass	Can vote on all business except primary and secondary school de-delegation and education functions.

Academies Block	Voting
James Topham (Secondary)	Can vote on all business except primary and secondary school de-delegation and education functions.
Dave Irish (Secondary)	
Mark Arnull (Secondary)	
Lucy Bray (Primary)	

Schools Forum: Voting Blocks (Who can vote and on what?)

Continued...

Pupil Referral Unit	Voting
Kuldip Berdesha	Can vote on all business except primary and secondary school de-delegation and education functions.

NON-SCHOOL MEMBERS

Early Years Partnership	Voting
Vacancy	Can vote on all business except primary and secondary school de-delegation and education functions.

Trade Union	Voting
Darren Barton NUT	Can vote on all business except primary and secondary school de-delegation and school funding formula.

16-19 Provider	Voting
Claire Hadley	Can vote on all business except primary and secondary school de-delegation and school funding formula.

Schools Forum: Quorum

- (a) A meeting will only be quorate if 40% of the total active membership is present (Voting Members Only). Where a nominated substitute member is in attendance on behalf of a duly appointed member, he/she shall be included in the number of persons present for the purposes of determining if a quorum has been achieved.
- (b) If the meeting is inquorate, it will be able to proceed but cannot legally take decisions (E.g. Election of a Chairperson, or a decision relating to funding conferred by the funding regulations). An inquorate meeting can respond to authority consultation and give views to the authority. The authority can take account of such views

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